



COMMISSIONER OF THE REVENUE

CITY OF NEWPORT NEWS

PRISCILLA S. BELE
Commissioner

DAVA D. KAUFFMAN
Chief Deputy

January 2, 2015

Dear Homeowner:

Enclosed is the 2015-16 application for real estate tax deferral. City of Newport News Ordinance 6786-11, adopted by the City Council on May 10, 2011 and in effect on and after July 1, 2012, now provides for real estate tax deferral rather than tax exemption for homeowners who meet the eligibility requirements.

The following information will be helpful to you in completing your application:

- The enclosed document on yellow paper outlines the eligibility requirements, and discusses the verification of disability.
- The enclosed document on blue paper provides detailed instructions for completing each section of the application successfully.
- Notary service for completed applications is available free of charge and without an appointment at either of our office locations.
- Completed and notarized applications may be mailed to the Commissioner of the Revenue in the enclosed return envelope or delivered in person at either of our office locations listed below.
- Your 2015-16 application must be postmarked or delivered in person by August 31, 2015.
- If you need assistance to complete your application, you may make an appointment to come to one of our offices beginning in May 2015. Instructions for scheduling an appointment are on the back of this letter.
- Your application for real estate tax deferral will also be used to determine your eligibility for the solid waste fee relief program.
- **NOTICE:** Applicant is responsible to meet any requirements imposed as part of any Promissory note or Deed of Trust. It is the applicant's responsibility to confirm that any deferment granted hereunder will be recognized by the applicant's mortgage lender prior to submitting the application. The City of Newport News makes no representation as to affect the deferral of real property tax payments may have under any Deed of Trust or Promissory Note. Applicants are encouraged to contact their mortgage lender prior to applying for the City's Real Estate Tax Deferral program. Failure of a mortgage lender to recognize the City of Newport News Tax Deferral program is a matter solely between the applicant and the mortgage lender.

If you need further information or assistance, please call (757) 926-3535.

Sincerely,

Priscilla S. Bele
Commissioner of the Revenue

City Hall Annex • 2400 Washington Avenue • Newport News, Virginia 23607
Satellite Office • 12912 Jefferson Avenue • Newport News, Virginia 23608
Telephone: (757) 926-3535 • Fax: (757) 247-2628
Office Hours: Monday - Friday, 8:00 AM - 5:00 PM
www.nngov.com/cor